

UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20530

RECEIVED
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

SUPPLEMENTAL STATEMENT

Pursuant to Section 2 of the Foreign Agents
Registration Act of 1938, as Amended

For Six Month Period Ending JUN 17 1974
(Insert date)

Name of Registrant

Registration No. 529

BELGIAN NATIONAL TOURIST OFFICE

Business Address of Registrant

720 Fifth Avenue
New York, N. Y. 10019

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(2) Citizenship	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(3) Occupation	Yes <input type="checkbox"/>	No <input type="checkbox"/>

(b) If an organization:

(1) Name	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(2) Ownership or control	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(3) Branch offices	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

2. Explain fully all changes, if any, indicated in Item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name

Position

Date Connection
Ended

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Citizenship</i>	<i>Position</i>	<i>Date Assumed</i>
-------------	------------------------------	--------------------	-----------------	-------------------------

-
5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his services.

-
6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

<i>Name</i>	<i>Position or connection</i>	<i>Date terminated</i>
-------------	-------------------------------	------------------------

-
7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity?
Yes ☐ No ☒

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Position or connection</i>	<i>Date connection began</i>
-------------	------------------------------	-----------------------------------	----------------------------------

II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal

Date of Termination

-
9. Have you acquired any new foreign principal¹ during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish following information:

Name and address of foreign principal

Date acquired

-
10. In addition to those named in Items 8 and 9, if any, list the foreign principals¹ whom you continued to represent during the 6 month reporting period.

Commissariat Général au Tourisme (Belgian National Tourist Office), in Brussels, Belgium, which is under the jurisdiction of the Ministry of Transport, Brussels, Belgium.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

On behalf of both, dissemination by mail, phone and verbally of information concerning travel to and in Belgium. Distribution of new printed matter is indicated on the attached list (Attachment #1). Exhibits are being forwarded to you separately. Said material is listed on attached sheet (Attachment #2), together with respective quantities made available.

¹ The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity² as defined below?

Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

-
13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes ☐ No ☒

If yes, describe fully.

² The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes ☒ No ☐

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.³

<i>Date</i>	<i>From Whom</i>	<i>Purpose</i>	<i>Amount</i>
The Belgian National Tourist Office draws against an amount allotted annually for advertising, publicity, salaries, etc. (for 1974: \$591,000). The following expenditures were made for this period and debited to the Commissariat Général au Tourisme, Brussels, Belgium, as of the following dates:			

<u>1974</u>			
January 1	\$	81,896.87	
February 1	\$	16,816.52	
March 1	\$	63,054.82	
April 1	\$	38,296.32	
May 1	\$	22,271.86	
June 1	\$	132,602.35	

\$ 354,938.74

Total

14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁴ other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Name of foreign principal</i>	<i>Date Received</i>	<i>Description of thing of value</i>	<i>Purpose</i>
--------------------------------------	--------------------------	--	----------------

³ A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

⁴ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

- | <i>Date</i> | <i>To Whom</i> | <i>Purpose</i> | <i>Amount</i> |
|--|----------------|----------------|---------------|
| 1. Expenditures are operated solely by the Belgian National Tourist Office, which is staffed by Mr. P. A. De Maerel, Director; Mrs. M. Koenig, Administrative Assistant; and Miss A. Neville, Publicity Assistant, whose salaries are paid by the Commissariat Général au Tourisme (Belgian National Tourist Office) Brussels, Belgium. | | | |
| 2. Our advertising agency, Donald N. Martin and Company, 630 Fifth Avenue, New York, N. Y., prepares and places advertising in consumer and trade publications and directs the sales promotion program for the "Belgium's Bonus Days" travel incentive plan. During this period, payments to them were approximately \$203,586.46, as per copies of invoices herewith (Enclosure A). | | | |
| 3. Bulletins are mailed and printed matter is distributed by a direct mail service, the Boffer Corporation, 111 Eighth Avenue, New York, N. Y. 10011. During this period, payments to them were about \$26,521.66, as per copies of invoices herewith (Enclosure B). | | | |

In round figures, other expenditures for this period were approximately as follows:

Membership in travel trade organizations	460.-
Purchase and printing of publicity material	2,200.-
Public Relations expenses (entertainment of persons in the travel, tours & affiliated business)	30,500.-
Travel and transportation	4,110.-
Meetings and testimonials	none
Customs handling, transportation of publicity material	2,365.-
Stationery, office supplies	365.-
Office expenses (including translations, secretarial assistance, etc.)	20,115.-
Subscriptions	66.-
Item 2 of 15(a) above	203,587.-
Item 3 of 15(a) above	26,522.-

\$ 290,290.-

Total

15. (b) DISBURSEMENTS - THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value⁵ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
--------------------------	---	--	--	----------------

(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value⁵ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☒

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
-------------	-------------------------------------	---	------------------------------

V - POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes ☐ No ☒

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

⁵ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?

Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following: **no such activities**

☐ Radio or TV broadcasts ☐ Magazine or newspaper articles ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications ☐ Lectures or speeches
☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups: **No**

☐ Public Officials ☐ Newspapers ☐ Libraries
☐ Legislators ☐ Editors ☐ Educational institutions
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups
☐ Other (specify) _____

21. What language was used in this political propaganda: ---

☐ English ☐ Other (specify) _____

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?

Yes ☐ No ☐ No such items

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes ☐ No ☐ No such items

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?

Yes ☐ No ☐ No such items

VI - EXHIBITS AND ATTACHMENTS

Samples of items listed under No. 11 of this Statement have been sent to you under

25. **EXHIBITS A AND B** separate cover.

- (a) Have you filed for each of the newly acquired foreign principals in item 9 the following:

Exhibit A⁶ Yes ☐ No ☐

Exhibit B⁷ Yes ☐ No ☐

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period?

Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

⁶ The Exhibit A, which is filed on Form DJ-306, sets forth the information required to be disclosed concerning each foreign principal.

⁷ The Exhibit B, which is filed on Form DJ-304, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C

If you have previously filed an Exhibit C⁸, state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐ No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)


Peter A. De Maerel
Director

Subscribed and sworn to before me at New York, New York

this 15th day of July, 19 74

STATE OF NEW YORK
COUNTY OF NEW YORK
CITY OF NEW YORK

Sworn To Before Me

This 15th Day of July, 19 74


(Signature of notary or other officer)

MARION KOENIG
NOTARY PUBLIC, State of New York
No. 31-7325096
Qualified in New York County
Commission Expires March 30, 1976

My commission expires March 30, 1976

⁸ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Internal Security Division, Department of Justice, Washington, D.C. 20530.)

NEWS from BELGIUM



Belgian National Tourist Office

720 FIFTH AVENUE / NEW YORK, NEW YORK 10019 / TEL. 212/582-1750

Attachment #1

Items listed under:

III - ACTIVITIES (11)

of the Supplement Statement

are distributed to some or all of the following, depending on quantities available and on the categories for which the various items would be of greatest interest.

DISTRIBUTION: Mailing lists of names in the United States

Travel Editors	848
Important U.S. Travel Editors	285
Travel Trade	62
Travel Editors of General Magazines	127
Columnists	42
Radio & TV Commentators	10
Financial Editors	67
Aviation Trade	21
Important Aviation Editors	120
Aviation Editors	278
Shipping & Cargo	38
Women Editors (Important)	133
Women Editors	534
Freelance writers	53
American firms doing business in Belgium	498
Airlines Personnel	107
American Archive Group	68
Belgian Colony	220
Belgian Embassy & Consulates	88
Conventions International	106
European Railroads	10
European Travel Commission	21
Museums	250
General Public Relations	188
Libraries	140
Schools	140
Rotary Club	451
Travel Agents	7,078
Tourist Offices	34
Womens Passenger Traffic Association	49
European Consular Offices	25
United Nations Correspondents	182
Pan American Passenger Marketing Offices	48



Belgian National Tourist Office

720 FIFTH AVENUE / NEW YORK, NEW YORK 10019 / TEL. 212/582-1750

Attachment #2

Items listed under:

III ACTIVITIES (11) of the Supplement Statement

"News from Belgium" - Bulletins BBD - #1/74, 1A/74
BNTD - #1/74 - #10/74
(Quantity available depends on subject)

8800	1974 Calendar of Tourist Events
300	Blankenberge
1600	Folklore Year
300	Blankenberge Enquiries
480	1974 Knokke-Heist Hotels
2400	Antwerp Art City
100	Antwerp
4000	Camping 1974
10000	Rendez-Vous in Brussels (condensed form)
160	Events - Brugge
11,700	1974 - Brussels Hotels
500	Procession of the Holy Blood - Brugge
100	De Haan

Posters

20	Folklore Year
----	---------------

15 (a) 3

ENCLOSURE A

RECEIVED
DEPARTMENT OF JUSTICE

JUL 18 11 12 AM '74

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

100 EAST AVENUE NEW YORK 20, N. Y. CIRCLE 0-6720

10: Reprint National Tourist Office
370 Fifth Avenue
New York, N. Y. 10019

Invoice NO 1284

CERTIFIED TO BE AND CORRECT IN THE EXACT AMOUNT OF ONE THOUSAND THREE HUNDRED
EIGHTY-TWO DOLLARS AND FIFTEEN CENTS.

December 28, 1973

Reprint National Tourist Office - Advertising Production

For:

Production costs in connection with full-page trade advertise-
ment "Peter De Maerel Says..." for insertion in ASTA Convention
Daily; Travel Agent; Travel Trade; Travel Weekly. Also adapta-
tion of advertisement for insertion in Canadian Travel Courier
and Canadian Travel News Weekly.

Graphic Services: Concept, design, copy, layout, photography.

Technical Services: Type specifications, mechanicals, paste-ups,
photo retouching, photostats, typography, negatives,
duplicates, plates, proofs.

\$ 1,385 15

THE ADVERTISING COMPANY

620 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-0730

Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice No 1235

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF ONE THOUSAND FOUR HUNDRED
TWENTY DOLLARS AND FOURTEEN CENTS.

December 28, 1973

Belgian National Tourist Office - Advertising production

For: Production costs in connection with 3-color full-page advertisement
"The Ideal Way..." for insertion in Belgian Trade Review.

Creative Services: Concept, design, copy, layout.

Technical Services: Type specifications, mechanicals, paste-ups
and color overlays, finished art, lettering, photostats, typography,
3-color line negatives, surprint, color separations, staging & re-
etching, color proofing, plate.

\$ 1,420 14

DONALD N. MARTIN AND COMPANY
630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1286

December 28, 1973

Belgium's Bonus Days -- Sales Promotion

Miscellaneous sales promotion activities

\$ 1,995 38

(See itemization attached)

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF ONE THOUSAND NINE HUNDRED
NINETY-FIVE DOLLARS AND THIRTY-EIGHT CENTS.

Donald N. Martin

RECEIVED
DEPARTMENT OF JUSTICE
JAN 10 11 12 AM '74
REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: January 10, 1974

YOUR ORDER NO.

INVOICE NO. 16048/3640

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

LIST MAINTENANCE - DECEMBER 1973

60
5
18

Additions - TAB, PR, ABB

Alterations - PR

Deletions

Plates cut, put into frames, card sort, proofread, file and
interfile- Pull plates for alterations and deletions -
refile alterations - 3 x 5 cards addressographed for
alterations and additions

Tax Exempt

74 70

74 70

Certified true and correct in the exact amount
of Seventy four 74 70 Dollars

Signed Alfred O. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

to: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Marion Koenig

DATE: January 11, 1974

YOUR ORDER NO.

INVOICE NO. 16043/3623

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

92	9 x 12 envelopes addressographed BO list - Convention in Belgium enclosed in envelope (1 ea.) seal, meter, mail third class		
38	Miscellaneous lots various quantities convention in Belgium enclosed in 10 x 13 envelopes or wrapped in boxes supplied by us. Labels addressed and pasted on envelope and packages and mailed Parcel Post and/or delivered via local trucking		
	Tax Exempt	128	00
	Parcel Post	51	79
		185	04

Certified true and correct in the exact amount

of One hundred Eighty Nine 79/100 Dollars

Signed Clifford O. Gorman

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1292

March 6, 1974

FOR:

Belgian National Tourist Office advertising in Belgian
Trade Review.

<u>Insertion Date</u>	<u>Space</u>	<u>Cost</u>
January-February 1974	Page	\$285.00
March 1974	Page	<u>285.00</u>

\$570.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FIVE HUNDRED SEVENTY DOLLARS ONLY.

Donald N. Martin

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-0720

Invoice N° 1293

March 13, 1974

TOTAL	\$349.00
-------	----------

Catalina Sodre

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice NO 1296

March 13, 1974

Belgium's Bonus Days - - Sales Promotion

FOR:

10,000 23-3/8"x14-3/4" 4-color posters "Europe Begins in Belgium with a Bonus"
Creative services: Concept (4 versions); layout and design. Technical services: Type specifications; Mechanical; color overlays; finished art; lettering; typography; printing on 80# Shorewood Gloss coated stock.

\$4,954.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOUR THOUSAND NINE HUNDRED FIFTY FOUR DOLLARS AND NO CENTS.

Catalina Lopez

DONALD R. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice NO 1297

March 13, 1974

FOR:

Belgium's Bonus Days - Sales Promotion

Reprint of SM 1973 Belgium Bonus Days Brochure.

\$1,911.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF ONE THOUSAND NINE HUNDRED
ELEVEN DOLLARS AND NO CENTS

Antonia Loderus

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE C-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice NO 1298

March 19, 1974

	<p>Belgium's Bonus Days -- Sales Promotion</p> <p>For: 220,000 copies of 18-3/4" x 17" 20-panel brochure in 4-colors</p> <p>Europe Begins in Belgium with a Bonus (English language version) perforated for detaching BBD Certificate.</p> <p>(See itemization attached)</p>				
				\$28,371	00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY-EIGHT THOUSAND THREE HUNDRED
SEVENTY-ONE DOLLARS AND NO CENTS.

Donald N. Martin

DONALD H. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE C-0720

RECEIVED
DEPARTMENT OF JUSTICE
JUL 10 11 12 AM '74

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

Invoice NO 1300

March 19, 1974

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWO THOUSAND
FIVE HUNDRED FORTY-SEVEN DOLLARS AND FIVE CENTS

For:

Belgian National Tourist Office -- "Flying the Colours of Belgium" National Week
in Dallas, Texas, Wednesday, February 27, through Tuesday, March 5, 1974

Services in connection with major market promotion of Belgium
in the Southwest: Public relations activities and public
appearances of Dr. Haulot and Mr. De Maerel, including research-
ing and writing speeches; assistance in the organization,
presentation and publicity of promotion to Dallas travel agents
and press, TV and radio

Fee

Out-of-pocket expenses (offset printing, photocopies,
taxis, tips, transfers to and from airports)
Special pickup and delivery of BBD brochures

\$2,250 00

258 00

39 05

\$2,547 05

RECEIVED
DEPARTMENT OF JUSTICE
JUL 10 11 12 AM '74

COMPANY
CIRCLE C-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

Invoice N° 1302

March 27, 1974

For:	Belgium's Bonus Days Promotion -- Scheduled advertising for March and April 1974			
	Consumer advertising for March 1974 (itemized list attached)	\$10,656	00	
	Trade advertising for March and April 1974 (itemized list attached)	6,268	00	
				\$16,924 00
CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SIXTEEN THOUSAND NINE HUNDRED TWENTY-FOUR DOLLARS AND NO CENTS.				
<i>Donald H. Martin</i>				

DOUGLASS, HENRY, HART & COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1306

April 12, 1974

For:

Belgium's Bonus Days Promotion -- Additional scheduled
advertising for the month of April 1974

Consumer advertising (itemized list attached)
Trade advertising (itemized list attached)

\$68,679 00
13,685 00

\$82,364 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF EIGHTY-TWO
THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS AND NO CENTS.

Received:

34,000 00

Balance:

\$48,364 00

Donald H. Hart

DOUGLASS M. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE C-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1323

May 6, 1974

FOR: Belgian National Tourist Office advertising in Belgian
Trade Review.

Insertion date

Space

Cost

April 1974

Page

\$285.00

\$285.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWO HUNDRED, EIGHTY FIVE
DOLLARS AND NO CENTS.

Donald M. Martin

DOUGLASS, M. FLEISCHER AND COMPANY

350 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE C-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice NO 1324

QUOTED TRUE AND CORRECT IN THE EXACT AMOUNT OF FORTY-TWO THOUSAND SEVEN HUNDRED,
100TY ONE DOLLARS AND NO CENTS.

MAY 7 1974

Donald H. Fleischer

For:

Belgium's Bonus Days Promotion - Scheduled advertising for month of May, 1974

Consumer advertising (itemized list attached)

\$30,636 00

Trade advertising (itemized list attached)

12,780 00

\$43,416 00

Adjustment to consumer advertising (accounting attached)

Credit to BNTD \$330.00

Adjustment to trade advertising

(accounting attached) Credit to BNTD 345.00

675 00

\$42,741 00

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE


NEW YORK 20, N. Y.

CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1326

May 24, 1974

FOR:	Belgium's Bonus Days Promotion - Scheduled Advertising for month of June, 1974		
	Consumer advertising (itemized list attached)	\$18,759.00	
	Trade advertising (itemized list attached)	<u>1,175.00</u>	
			\$19,934.00
	Adjustment to consumer advertising (accounting attached)		
	Credit to BNTD		<u>2,424.00</u>
			\$17,510.00
	CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SEVENTEEN THOUSAND FIVE HUNDRED TEN DOLLARS AND NO CENTS.		
			

15(a) 3

ENCLOSURE B



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

RECEIVED
DEPARTMENT OF JUSTICE

JUL 10 1974

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Peter A. De Maerel

DATE: December 27, 1973

YOUR ORDER NO.

INVOICE NO. 15969/3555

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

NOVEMBER 1973, MISCELLANEOUS PROMOTIONAL MATERIAL DISTRIB.

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us, various quantities of folders, posters, maps, shopping guides, brochures and other miscellaneous promotional material wrapped and shipped in quantities indicated via Parcel Post, REA Express, and/or local trucking

Parcel Post	161.05
Tredway Express	13.15
REA	43.03
Trucking	<u>97.50</u>

643 75

314 73
958 48

958 48



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Peter A. De Maerel

DATE: January 2, 1974

YOUR ORDER NO.

INVOICE NO. 15994/3484

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

333	Additional labels addressographed and zoned for 1974 Calendar mailing list	30	00		
333	Additional labels pasted on envelope containers 1974 Calendars (1 ea.) meter tape, tie bag and mail Parcel Post	120	00		
		150	00		
	Tax Exempt				
	Additional Postage	32	54		
	Local Trucking	80	00		
		262	54		
				262	54



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Peter A. DeMaerel

DATE: January 16, 1974

YOUR ORDER NO.

INVOICE NO. 16078/3668

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

DECEMBER '73, MISCELLANEOUS PROMOTIONAL MATERIAL DISTRIBUTION

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us, various quantities of Posters, Calendars, Folders, Maps, Brochures, and other miscellaneous promotional material wrapped and shipped in quantities indicated via Parcel Post, REA Express, and/or local trucking as required.

Tax Exempt

REA EXPRESS 38.96

PARCEL POST 139.66

TRUCKING 135.00

723 60

313 62

1037 22

Certified true and correct to the exact amount

of One thousand thirty seven 74 Dollars

Signed Alfred O. Scimone

1037 22



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Ann Neville

DATE: January 16, 1974

YOUR ORDER NO.

INVOICE NO. 16083/3660

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2

pages 100 copies each multilith on customers letterheads
and our 60# monadnock stock for second sheet, collate and
staple re-run BBD #13/73 - Belgium Bonus Days extended
to 6 more Cities in 1974
wrap and ship to Murray Gross

Manager Tour Development
Europe Middle East Asia
Holiday Inns Inc.
1250 Broadway
New York, New York

Tax Exempt

65 00

65 00

6.00 - \$6.00 in the exact amount

of *Sixty Five 00* Dollars
Billed *by Boffer Corporation*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

RECEIVED
DEPARTMENT OF JUSTICE

JUL 16 10 55 AM '74

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: January 31, 1974

YOUR ORDER NO.

INVOICE NO. 16150/3710

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3

Pages 500 copies each BBD 8/73 Belgium Bonus Days Useful
Information etc., Summary and Master List multilith on
customers letterhead and our 20# stock for second and third
pages. Collate and staple.
Tax Exempt

100 00

100 00

Certified true and correct to the exact amount
of One hundred & no Dollars
Signed W. J. O. Sullivan



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Ann Neville

DATE: January 31, 1974

YOUR ORDER NO.

INVOICE NO. 16149/3691

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2

Pages 500 copies each multilith on customers letterhead
and our 20# stock for second page, collate and staple
BBD 13/73 - Belgiums Bonus Days Extended etc.
Tax Exempt

80 00

80 00

Certified true and correct in the exact amount
of Eighty Dollars

Signed

Alfred Krumm



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: January 31, 1974

YOUR ORDER NO.

INVOICE NO. 16143/3713

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

10	Pages INTO #45/73 - 100 copies each multilith on customers letterheads for first page and our 20# canary stock for balance of pages - 2 colors - 2 sides, collate and staple (Principal Events In Belgium - 1974) out of tax area shipment wrapped and mailed to Belgian Consulate General 333 No. Michigan Avenue Chicago, Illinois	296 00		
	Postage	<u>2 2 40</u> 298 40		298 40



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Ann Neville

DATE: January 31, 1974

YOUR ORDER NO.

INVOICE NO. 16148/3690

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

6

pages, 500 copies each BNTD #11/72 youth organizations in
Belgium backed up, 1st page on customers stock balance of
pages on our 20# canary stock 8 1/2 x 11
collate and staple
Shipped to Ann Neville
tax exempt

160 00

160 00



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: January 31, 1974

YOUR ORDER NO.

INVOICE NO. 16158/3718

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

200

copies BNTD #A/74 multilith on customers letterhead
8 1/2 x 11 (RCA Equipment installed)
Tax Exempt

25 00

25 00



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: January 31, 1974

YOUR ORDER NO.

INVOICE NO. 16156/3708

TERMS: NET10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Addressograph Labels for BBDB, BBDRB, and BBDPC
and deliver to Ann Neville
Tax Exempt

15 00

15 00

Certified true and correct copy of the amount
of Section 9a Doc 100

Signed

Edward J. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: February 7, 1974

YOUR ORDER NO.

INVOICE NO. 16209/3763

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

10	Pages BNTO #45/73 500 copies each Principal Events In Belgium - 1974 photo offset on customers News From Belgium letterhead and our 20# canary stock, for balance of pages 2 sides, 2 colors on 4 pages. Collate and staple and deliver to Ann Neville Tax Exempt	295 00	295 00
----	--	--------	--------

RECEIVED
DEPARTMENT OF JUSTICE
JUL 18 10 55 AM '74
REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: February 7, 1974

YOUR ORDER NO.

INVOICE NO. 16217/3793

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

LIST MAINTENANCE - JANUARY 1974

93	Additions - TAX, BBDPC, BBDB & D			
10	Alterations TAB, RPS, MUS, BBDPC			
2	Deletions - TAB, & BL			
	Plates cut put into frames, card sort, proofread, file and interfile. Pull plates for alterations and deletions.			
	Refile alterations 3 x 5 cards addressographed for additions and alterations			
	Tax Exempt		72 10	
				72 10

Certified true and correct in the exact amount
of Sixty two to Dollars
Signed Alfred O. German



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

RECEIVED
DEPARTMENT OF JUSTICE

JUL 18 10 54 AM '74

REGISTRATION UNIT
INTERNAL SECURITY
SECTION

DATE February 15, 1974

YOUR ORDER NO.

INVOICE NO. 16250/3860

TERMS: NET 10 Days

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Peter A. De Maerel

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

JANUARY 1974 MISCELLANEOUS PROMOTIONAL MATERIAL DISTRIBUTION

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us various quantities of posters, folders, brochures, maps, Hotel, Guides and other miscellaneous promotional material wrapped and shipped in quantities indicated on requisition sheets via Parcel Post, Air Freight, and/or local trucking as shipments require.

Tax Exempt

Parcel Post 178.30

Air Freight 29.50

Trucking 145.00

757 00

352 80

1109 80

1109 80



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, N. Y.

Att: Marion Koenig

DATE: February 14, 1974

YOUR ORDER NO.

INVOICE NO 16245/3849

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

200

Copies Bonus Payment letter multilith on customers
letterheads 8-1/2 x 11
fold for #10 envelope

Tax Exempt

25 00

25 00

Certified true and correct in the exact amount
of Twenty Five & 00/100 Dollars
Signed John O. Koenig



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, N. Y.

Att: Ann Neville

DATE: February 14, 1974

YOUR ORDER NO.

INVOICE NO. 16256/3762

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

4 Pages - 500 copies each multilith on customers' letterhead and our 20# canary stock for balance of pages. Collate and staple - deliver to Ann Neville

130 00

130 00

Tax Exempt



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: February 26, 1974

YOUR ORDER NO.

INVOICE NO. 16329/3850

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

4,700	copies BNT0 #1/74 1974 Year of Belgium Folklore type set heading in Libra 18 pt, balance of text IBM Heritage layout and multilith on News From Belgium letterheads 8 1/2 X 11	165	00		
3,790	#10 envelopes addressographed B, C, D, X, PR, BO, BL, BBDPA, & TAB	60	00		
3,790	BNT0 #1/74 folded, enclosed in #10 envelope seal, meter, mail first class				
	10 copies to each name on RPS list USA only				
	5 copies to each name on CGB & CHD lists				
	150 copies to Ann Neville, NYC unfolded	198	00		
	300 copies to Ann Neville, Dallas, Texas	423	00		
	tax exempt				
	Postage	309	22		
		732	22		
				732	22



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

RECEIVED
DEPARTMENT OF JUSTICE
JUL 18 10 54 AM '74
REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: February 28, 1974

YOUR ORDER NO.

INVOICE NO. 16338/3905

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

200

copies OBTB #16/72 Belgian Castles offering accomadations
multilith on News From Belgium Letterheads (Previous Style)
2 sides
Deliver to Ann Neville, unfolded
Tax Exempt

50 00

50 00



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Ann Neville

DATE: February 29, 1974

YOUR ORDER NO.

INVOICE NO. 16337/3857

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

4,500	copies BNTD #2/74 The Holy Blood Procession type set heading in Century Bold 10 pt, balance of text IBM Heritage layout and multilith on News From Belgium letterhead 8 1/2 x 11	175	00		
3,768	#10 envelopes addressographed for B, C, D, X, PR, BO, BL, BBDPA, & TAB	60	00		
3,768	BNTD #2/74 folded, enclosed in envelope, seal, meter, mail first class				
	10 copies to each name on PPS list				
	5 copies to each name on CHB & CGB list	193	00		
	150 copies unfolded to Ann Neville	428	00		
	Tax Exempt	304	22		
	Postage	732	22		
				732	22



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York. 10019

DATE: March 8, 1974

YOUR ORDER NO.

INVOICE NO. 16391/4017

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

LIST MAINTENANCE - FEBRUARY 1974

192 Additions - TAB, PR, BBDBO, C & X
7 Alterations - TAB, PR, BL, BBDBO, & C
13 Deletions - TAX, PR, BL, BOC, & D
Plates cut, put into frames, card sort, proofread, file and
interfile. Pull plates for alterations and deletions.
Refile alterations 3 X 5 cards addressed for alterations
and additions
Tax Exempt

148 90

148 90

Cash paid for and accepted in the exact amount
of The Boffer Corporation, Inc.
Signed *[Signature]*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National tourist Office
720 Fifth Avenue
New York, New York

Att: Marion Koenig

DATE: March 18, 1974

YOUR ORDER NO.

INVOICE NO. 16435/4055

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

128

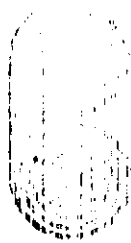
Miscellaneous lots various quantities conventions in Belgium
folders wrapped in cartons and/or 9 X 12 envelopes supplied
by us in quantities specified and shipped Parcel Post,
Labels addressed and pasted on cartons and/or envelopes
BO, CGB, & CHB lists
Tax Exempt
Postage

138 60

70 37
208 97

208 97

Certified to be correct and true to the actual amount
of Two Hundred Eighty Seven Dollars
Signed Alfred O. Koenig



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, New York

Att: Marion Koenig

DATE: March 21, 1974
YOUR ORDER NO.
INVOICE NO. 16501/4101
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

922	#10 envelopes addressographed TA list New York only	15	00		
922	Belguim Bonus brochure letter and BRC enclosed in envelope seal, meter, mail first class	72	00		
		87	00		
	Postage 922 X 20	184	40		
		271	40		
	Tax exempt			271	40
<div>Certified true and correct in the exact amount of <u>Two hundred Seventy One ⁴⁰/₁₀₀ Dollars</u> Signed <u>Alfred C. Koenig</u></div>					

The Heller Corporation

TELEPHONE 4-2111 • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

10: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

DATE: March 28, 1974

YOUR ORDER NO.

INVOICE NO. 16553/4085

TERMS: NET 10 Days

THE AMOUNT OF THE INVOICE EXCEEDS THE CASH DISCOUNT CAN BE ALLOWED.

2329	#10 envelopes addressographed BBDB, BBDFC, CGB, C, D, G, AAA, BL, BD, ERR, FTC, MUS, PR, PUB, RPS, (US & Canda) BBDBA BBOAC	45 00	
68	Europe Begins In Belgium folders enclosed in envelope with PA DEMacrel Business Card placed on top of folder, seal, meter, mail air mail BBDB list		
41	Folders only enclosed in envelope, seal, meter, mail air mail to BBDFC list		
2213	Folders only enclosed in envelope seal, meter, mail first class to balance of lists - BB DBDFC list	192 00	
	BITO budget	237 00	
	Tax Exempt		
	Postage	407 41	
		644 41	
			644 41

R. A. DeMaerol

Certified true and correct in the exact amount
of Six hundred forty four 4/10 Dollars

Signed

Oliver O. Glendon

The Hoffer Corporation

111 CROFT AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

To: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Peter De Maerel

DATE: March 28, 1974

YOUR ORDER NO.

INVOICE NO. 16534/4123

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LAIRLY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

MARCH 1974, MISCELLANEOUS PROMOTIONAL MATERIAL DISTRIBUTED

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us various quantities of folders, posters, maps, shopping guides displays and other miscellaneous promotional material wrapped and shipped in quantities indicated on requisition sheets via Parcel Post, Air Freight, REA Express, and/or local trucking as required

Tax Exempt

REA Express 57.46

Parcel Post 644.60

Air Freight 116.03

Local Trucking 140.00

1404 00

958 09

2362 09

OK FOR PAYMENT
JEWTO budget

2362 09

P.A. DeMaerel

Print-Offset Corporation

100 E. 11th Avenue • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: March 29, 1974

YOUR ORDER NO.

INVOICE NO. 16565/4116

TERMS: NET 10 Days

THE FOLLOWING IS THE INVOICE LABELLY OF SERVICE FOR THE FOREIGN CASH DISCOUNT CAN BE ALLOWED

Re-run 100 copies each of 10 pages, Principal Events In
Belgium 1974, multilith on customers letterhead and our
20# canary stock for balance of pages - collate and staple
wrap and ship to Joost Goossenaerts
Consul General of Belgium
Los Angeles, Ca.

Tax Exempt
Parcel Post

245 00

3 66

248 66

248 66

OK FOR PAYMENT
BWTG budget

P.A. DeMaere

The Heller Corporation

1111 FIFTH AVENUE • NEW YORK, N.Y. 10011 • T.E. 255-2761

Specializing in direct mail, fulfillment and offset printing service

10 Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: April 5, 1974

YOUR ORDER NO.

INVOICE NO. 16608/4092

TERMS: NET 10 Days

THE FOLLOWING INFORMATION IS FOR THE USE OF THE CUSTOMER AND IS NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF THE HELLER CORPORATION

4,300	Copies BBD #1/74 Belgians New 1974 Bonus Days Programs etc. type set composition heading in Lydian Bold balance of text IBM heritage layout and multilith on customers letterheads 8 1/2 X 11	170	00	
3,494	#10 envelopes addressographed B, C, D, E, F, X, ABB, BO, BL, PR, BOC, AAA, AL, ERR, ETC, MUS, QL, UNO, BBDPA, BBDB, BBDRB, & BBDFC	60	00	
3,494	BBD 1/74 folded, enclosed in #10 envelope with Belgium Bonus Folders, seal, meter, mail first class BBDB, BBDRB, BBDFC sent airmail			
	10 copies to all on RPS (USA Only)			
	5 copies to all on CGB & CHB lists (no folders)			
	150 copies to ann Neville	240	00	
		470	00	
	Tax Exempt			
	Postage			
		772	42	
		1242	42	
				1242 42

VERIFIED TRUE AND CORRECT IN THE EXACT AMOUNT
by *Charles Henderson* *John T. Vincent*
OK FOR PAYMENT
BUDGET

B.A. DeMaerel

The Boffin Corporation

115 SOUTH 40TH ST. • NEW YORK, N.Y. 10011 • Tel. 255-2761

Accepts direct mail, litho and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Marion Koenig

DATE: April 9, 1974

YOUR ORDER NO.

INVOICE NO. 16632/4226

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE IS IN FULL PAYMENT OF THE ORDER. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

LIST MAINTENANCE MARCH 1974

- 255 Additions TAB, RPS, B and C
- 2 Alterations, TAB
- 22 Deletions TAB, RPS, BL, BO, BBDPA, BBDRB, B and D

Plates cut put into frames card sort proofread,
file and interfile pull plate for alteration and
deletion refile alterations - 3 X 5 cards
addressographed for alterations and additions
OK FOR PAYMENT
BTO budget

195 30

195 30

P.A. DeMauro

TAX EXEMPT

Certified true and correct in the exact amount
of One Hundred Ninety Five Dollars

Signed Alfred J. DeMauro



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Marion Koenig

DATE: April 10, 1974

YOUR ORDER NO.

INVOICE NO. 16635/4112

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1837	7 1/2 X 11 envelopes Addressographed
1496	AAA, QL, QS, BOC, UNO, BL, BO, RPS, (US and Canada)
	Avis Map, BBD Brochure and Compliments card enclosed
	in envelope and mailed Third Class to AAA, QL, QS, BOC
	and UNO list
341	Avis Map and Compliments card enclosed in envelope seal
	meter mail Third Class to BL, BO and RPS list
	(US and Canada)

Postage

60 00

342 00

402 00

413 60

815 60

815 60

TAX EXEMPT

Certified true and correct in the exact amount

of Light Manufacturing Co. Boston

Signed John V. Koenig

RECEIVED
DEPARTMENT OF JUSTICE
JUL 16 10 54 AM '74

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • TEL. 255-2201

A complete direct mail, fulfillment and offset printing service

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

10: Belgium National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

DATE: April 16, 1974

YOUR ORDER NO.

INVOICE NO. 16688/4261

TERMS: NET 10 Days

Att: Ann Neville

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

RE-RUN BNTD #11/72 YOUTH ORGANIZATIONS IN BELGIUM
Six pages 200 copies each Multilith on customers
letterhead 8 1/2 X 11 and our 20# Canary stock 8 1/2 X 11
three sheets backed up Collate and staple delivered to
Ann Neville

Sales Tax

Less Tax exempt

160 00

11 20

171 20

171 20

11 20

160 00

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgium National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Marion Kbernig

DATE:

April 18, 1974

YOUR ORDER NO.

INVOICE NO.

16697/4139

TERMS: NET

10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

5000

Dear Travel Agent letters Multilith on customers letterheads
8 1/2 X 11 with signature in blue (Peter A. DeMaerel)

145 00

2932

BNTD 9 X 12 envelopes Addressographed BNTD Travel Agents
list (TAB)

60 00

2932

Letters, Easy Procedure, yes card, Belgium Bonus folder
Consumer advertising and Agents can cash in, enclosed
in envelope seal meter mail Third Class

414 00

619 00

Postage 2932 X 16

469 12

1088 12

1088 12

TAX EXEMPT

Certified true and correct in the exact amount

of One Thousand Eighty Eight Dollars

Signed

John O. Sullivan

The Poller Corporation

111 E. 42ND STREET • NEW YORK, N.Y. 10017 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: April 19, 1974

YOUR ORDER NO.

INVOICE NO. 16589/4152

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE COMPLETELY COVERS LABOR, THEREFORE NO DISCOUNT CAN BE ALLOWED

DISTRIBUTION OF 1974 - CAMPING FOLDER

10 each wrapped and shipped to RPS list (USA)
10 " " " " " CGB list
1 " enclosed in envelope and mailed to CHB list
Parcel Post and third class
Labels addressed and pasted on packages
Tax Exempt
Postage

OK FOR PAYMENT

BWTO budget #

75 00

35 16

110 16

110 16

P.A. DeMaerel

Certified true and correct in the exact amount
of One Hundred Ten and 16/100 Dollars
Signed Alfred O. Garrison

The Heller Corporation

411 FIFTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A contract offset mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Ann Neville

DATE April 19, 1974

YOUR ORDER NO.

INVOICE NO 16707/4269

TERMS NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers labor therefore NO CASH DISCOUNT CAN BE ALLOWED

13

Pages 200 copies each BNTD #45/73 Principal Events in
Belgium 1974 Photo offset on customers Letterhead and
our 20# Canary stock for balance of pages, two colors,
two sides - Collate and staple

300 00

300 00

TAX EXEMPT

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Ann Neville

DATE: April 24, 1974

YOUR ORDER NO.

INVOICE NO. 16732/4129

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

764	13 Pages - 1500 copies each BNTD #3/74-type set composition IBM heritage layout and photo offset on customers letter- head-one side and balance of pages on our 20# canary stock-two sides. Collate and staple	1,040 00
764	9 X 12 envelopes addressographed C.X. PR Bo, BBDPA, BBDAC, BL RPS USA only ChB and CGB	25 00
	BNTD #3/74 Festival of Flanders 1974 enclosed in 9 X 12 envelope (one each) seal meter mail first class	
	10 copies each to names on RPS list USA only	
	5 copies to each name of CHB and CGB lists	
	150 copies infolded to Ann Neville	115 00

Postage

1,180 00
178 91
1,358 91

TAX EXEMPT

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete offset mail, fulfillment and offset printing service

10: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Ann Neville

DATE: April 25, 1974

YOUR ORDER NO.

INVOICE NO. 16743/4353

TERMS: NET 10 Days

THE AMOUNT ON THIS INVOICE IS FULLY PAYABLE THEREFOR. NO CASH DISCOUNT CAN BE ALLOWED.

200

Copies April 1, 1974 letter multilith on customers stock
8 1/2 X 11 deliver to Ann Neville

25 00

25 00

TAX EXEMPT

Certified true and correct to the exact amount

of Twenty Five Dollars

Signed Elfreda G. Gorman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Ann Neville

DATE: April 26, 1974

YOUR ORDER NO.

INVOICE NO. 16749/4317

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE FULLY COVERS DEBT THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

100

Copies BNTD #1/74 - 1974 Year of Belgian Folklore
Multilith on customers letterhead 8 1/2 X 11
Deliver to Ann Neville

30 00

TAX EXEMPT

30 00

The Geller Corporation

1111 FIFTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 235-2761

A complete direct mail, fulfillment and offset printing service

10. Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Marion Koernig

DATE: April 26, 1974

YOUR ORDER NO.

INVOICE NO. 16748/4344

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE IS FULLY COVERED BY THE PAYEE. THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED.

344
344

#10 envelopes Addressographed BBDB BBDPC BBDRE AND BL
French Belgium Bonus Day folders enclosed in #10
envelope seal meter mail Air Mail - BL list mailed
First Class

25 00

72 00

97 00

Postage

139 56

236 56

TAX EXEMPT

236 56

Certified to be correct in the exact amount
of Two hundred thirty six and 56/100 Dollars
Signed Alfred J. Geller

The Boffer Corporation RECEIVED
DEPARTMENT OF JUSTICE
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, full layout and copy typing service

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Ann Neville

DATE: April 30, 1974

YOUR ORDER NO.

INVOICE NO. 16775/4377

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE IS FULLY COVERED BY CASH, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

13 Pages 50 Copies each BNTD #3/74 Festival of Flanders
1974 Multilith on customers letterheads and our 20#
canary stock for balance of pages. Collate and Staple

257 50

TAX EXEMPT



TERMS: NET 10 Days

924 | 72

The Boller Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Peter A. De Maerel

DATE: May 2, 1974

YOUR ORDER NO.

INVOICE NO. 16798/4412

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

APRIL 1974 MISCELLANEOUS PROMOTIONAL MATERIAL DISTRIBUTION

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us various quantities of Posters, folders, Maps, shopping guides and other miscellaneous promotional material wrapped and shipped in quantities indicated on requisition sheets. Via Parcel Post, REA Express, Air Corgo and/or local trucking as required

Parcel Post	275.77
REA	173.27
Air Freight	89.77
Overland Trucking	85.97
Local Trucking	192.50

1,221 25

817 28

2,038 53

2,038 53

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255 2761

A complete direct mail, fulfillment and offset printing service

RECEIVED
DEPARTMENT OF JUSTICE

JUL 15 11 54 AM '74

REGISTRATION UNIT
INTERNAL SECURITY
SECTION

CRIMINAL DIVISION

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: May 21, 1974

YOUR ORDER NO.

INVOICE NO. 16894/4523

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

973	#10 envelopes addressographed - BBDDPC - BBDRB - BBDB	25 00
973	BO, BL, BBDDPA, BBDDAC, QL, QS, RPS, CHB and CGB	
10	1974 Year of Belgian Folklore folded enclosed in envelope	
	seal meter mail, air mail, first class, third class as	
	specified in instructions	79 00
	Copies each to RPS, CHB and CGB lists -- third class	104 00

Postage

156 46
260 46

260 46

TAX EXEMPT

Certified true and correct in the exact amount
of five hundred eighty four dollars
Signed Alfred O. Spindler

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: May 23, 1974

YOUR ORDER NO.

INVOICE NO. 16912/4487

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

891
40
84

LIST MAINTENANCE APRIL 1974

Additions - TAB, PR, BO, MUS, B and D

Alterations - TAB, RPS, BL, BO, PUB, PH D

DELETIONS - TAB, RPS, AL, BL, BO, QS, PUB, MUS, AAA, BBDPC,
UNO, ERR, BBDB, D, E, and G

Plates cut put into frames card sort proofread file
and interfile pull plates for alterations and deletions
refile alterations 3 X 5 cards addressographed for
additions and alterations

604 10

604 10

TAX EXEMPT

CORRECTED INVOICE

13

Certified true and correct in the exact amount

of Six Hundred for 12 Dollars

Signed Alfred German

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: May 28, 1974

YOUR ORDER NO.

INVOICE NO. 16916/4590

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

118

Labels addressographed for BBDB, BBDRB and BBDPC
Delivered to Ann Neville

20 00

20 00

(13)

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York; 10019

Att: Marion Koenig

DATE: May 28, 1974

YOUR ORDER NO.

INVOICE NO. 16936/4136

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABEL THEREFORE NO CASHING CHARGE CAN BE ALLOWED

		<u>FULFILLMENT - BELGIUM BONUS DAYS FOLDER DISTRIBUTION</u>			
1,389	Labels type addressed from requests picked up at 120 Fifth Ave.. - cards immediately returned after completion	@75.00 M	105	00	
231	Labels pasted on carton and/or boxes supplied by us Quantities of BBD Folders enclosed in envelope in quantities indicated Mailed third class and/or Parcel Post	@4.00 each	924	00	
1,158	Labels pasted on 9 X 12 envelopes supplied by us quantities of BBD folders enclosed in envelopes in quantities indicated mailed third class	@1.50 each	1737	00	
			2766	00	
Postage			678	85	
			3444	85	
TAX EXEMPT					3444 85

13

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: June 3, 1974

YOUR ORDER NO.

INVOICE NO. 16972/4642

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

MAY 1974 MISCELLANEOUS PROMOTIONAL MATERIAL DISTRIBUTION

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us various quantities of folders, Maps, Posters, Brochures, shopping guides and other miscellaneous promotional material wrapped and shipped in quantities indicated on requisition sheets via Parcel Post, REA express Air Freight and/or local trucking as required

REA Express	19.77
Parcel Post	206.90
Air Freight	111.27
Local Trucking	160.00

1,196 25

497 94

1,694 19

23 14

1,717 33

TAX EXEMPT

REA Express

1,717 33



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: June 4, 1974

YOUR ORDER NO.

INVOICE NO. 16986/4573

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

500
2,000

1,273

1,273

Copies BNTD #8/74 News of Knokke-Heist
" each BNTD 9/74 and 10/74 News of Brugge, News of
Antwerp (2 pages) type set headings in style requested,
balance of text IBM Heritage Layout and Multilith on
customers News from Belgium letterhead and our 20# Canary
stock on second page of #10/74 Collate and staple two pages
#10 envelopes addressographed B, C, D, X PR, G, BO, BL BOC,
PRS, CHB and CGB
BNTD #8, 9 and 10/74 folded, enclosed in envelope seal
meter mail First Class-Enclose in same envelope those New
Releases that correspond to same lists
10 copies each to RPS on 9 and 10/74
5 " " CHB and CGB
6 " " on BOC
150 " of 9 and 10 to Ann Neville
50 " " #8/74 " " " unfolded

Postage

TAX EXEMPT

670 00

30 00

176 00

876 00

161 19

1,027 19

1,027 19



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Ann Neville

DATE: June 4, 1974

YOUR ORDER NO.

INVOICE NO. 16994/4611

TERMS: NET
10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Seven (7) pages 200 copies each Multilith on customers
letterheads 8 1/2 X 11 and our 20# Canary stock for
balance of pages - one page one side - three pages -
two sides - Collate and staple

157 50

157 50

TAX EXEMPT

157.67



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: June 10, 1974

YOUR ORDER NO.

INVOICE NO. 17041/4711

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

660
20
36

LIST MAINTENANCE - MAY 1974

Additions - TAB, PR, QS, C, D and G
Alterations - TAB FPS PR BL B and C
Deletions - TAB PR BL QS QL BBDPA C and D
Plates cut put into frames card sort proofread file and
interfile - Pull plates for alterations and deletions
refile alterations - 3 X 5 cards addressographed for
alterations and additions

465 00

465 00

TAX EXEMPT

THIS FORM IS TO BE AN OFFICIAL ATTACHMENT TO YOUR CURRENT
SUPPLEMENTAL STATEMENT - PLEASE EXECUTE IN DUPLICATE

SHORT-FORM REGISTRATION INFORMATION SHEET

Belgian National Tourist Office
Reg. No. 529

SECTION A

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

The Department records list active short-form registration statements for the following persons of your organization filed on the date indicated by each name. Please show below whether each person is still functioning in the same capacity directly on behalf of the foreign principal. If not, show date of termination.

		ACTIVE?		IF YES - ANY MAJOR CHANGES?		IF NO - DATE ENDED
		Yes?	No?	Yes?	No?	
Peter A. DeMaerel	Filed 2/18/72 Director	✓			✓	
Marion Koenig	Filed 2/18/72 Admin Asst.	✓			✓	
Ann Neville	Filed 2/18/72 Publicity Asst.	✓			✓	

SECTION B

In addition to those persons listed in Section A, list below all current employees rendering services directly on behalf of the foreign principal(s) who have not as yet filed short-form registration statements. (Do not list clerks, secretaries, typists or employees in a similar or related capacity. If there is some question as to whether an employee has an obligation to file a short-form, please address a letter to us describing the activities and connection with the foreign principal.)

Name	Function	Date Hired

Signature: P. A. De Maerel
Title: Director, Belgian National Tourist Office

Date: July 17, 1974

Belgian Natl Tourist Office

UNITED STATES DEPARTMENT OF JUSTICE
REGISTRATION UNIT
CRIMINAL DIVISION
WASHINGTON, D. C. 20530

RECEIVED
DEPARTMENT OF JUSTICE
JUL 17 1974
REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

NOTICE

Please answer the following questions and return this sheet in duplicate with your supplemental statement:

1. Is your answer to Item 16 of Section V (Political Propaganda - page 7 of Form DJ-302 - Supplemental Statement):

Yes _____ or No ✓

(If your answer to question 1 is "Yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

Yes _____ or No ✓

(If your answer to Question 2 is "Yes" please forward for our review copies of all such material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)

P. A. De Maerel
Signature
P. A. De Maerel

July 17, 1974
Date

Please type or print name of
signatory on the line above

Director, Belgian National Tourist Office
Title